

Questionnaire for organisations

NOTE: This is the “paper” version of the questionnaire.

You can use it either to prepare your answers before you fill-in the online version at <http://pro.singingeuropa.org> or send this “paper” version to us

- by email: contact@singingeuropa.org
- by fax: +49 22 89 12 56 58
- by postal mail:
Singing Europe | European Choral Association - Europa Cantat
Weberstr. 59a, 53113 Bonn, Germany

You can also download this document in doc and pdf versions at the following address:

<http://paper.singingeuropa.org>

Dear Madam or Sir,

Nobody really knows how many people are singing together in Europe, what they are singing, how often they rehearse, how many of them are professionals.... The list of unanswered questions is almost endless. For our pilot research project Singing Europe, we selected some of the most important ones in order to gather information that may help us to answer them. The results will be shared with the musical and choral community, and all organisations interested in this important cultural activities.

The pilot research project Singing Europe aims at collecting and compiling information regarding people singing together in Europe. It was initiated by the European Choral Association – Europa Cantat together with 13 other non-profit organisations from eleven countries in the frame of the VOICE project, Vision on Innovation for Choral Music in Europe

Singing Europe relies on two main sources of information:

- On the public side: a Europe-wide multilingual online survey targeting all the choirs and ensembles – see www.singingeuropa.org.
- Its aim is to gather detailed information about the realities of individual choirs and ensembles in each geographical area.
- On the professional side: the following questionnaire which is oriented towards organisations like yours, that could share the knowledge and statistical data they have on a country, a region and/or on their own membership. Its aim is to obtain global figures about the different countries and areas of Europe.

By combining these two sources we should be able to answer questions of interest for the whole musical community, and provide an evidence-based picture of our “singing Europe”.

How can you help “Singing Europe”:

- By answering the following questionnaire and sharing your knowledge about your area (between 15 and 30 minutes).
- If applicable, by kindly asking the singers and ensembles in your networks, contact lists and your membership to fill in and spread the online survey for choirs and ensembles, www.singingeuropa.org

What will you get in return?

- A better understanding of your national or regional situation, hopefully helping you better address the needs of the singing community.
- Access to the complete statistical results, with detailed figures concerning your country.
- Comprehensive statistics about the singing community in Europe and European countries, allowing you to compare your national situation with other countries
- An invaluable tool to promote your activities in the media or in the political arena.
- For research centres and institutions, the possibility of an access to the original, anonymous dataset for further statistical exploitation.

We kindly invite you to take part in this very important scientific effort!

Please answer our dedicated questionnaire and help spread the knowledge on the singing phenomenon in Europe. We sincerely believe that this scientific effort will raise the awareness of the importance of singing in our societies, and will bring benefits to all those who practise or approach it.

What kind of information do we request?

This questionnaire is composed of three parts.

- In the first part, we are asking you to identify your organisation and its relation to the subject of this research
- In the second, main part, we ask you to provide us with your knowledge about the singing situation in your geographical area (whether a complete country, an autonomous region, a smaller region in your country, a city).
- The third part is addressed only to choral and vocal organisations and comprises questions on their membership and operational aspects.

Important note: Whenever possible, please indicate the source of the information you provide us with. If data is not available, you can also give us your own estimation and tick the “estimate” box under the question.

Your individual submission will not be published or shared, except for specific items that are clearly signalled during the questionnaire¹. It will be only used for the study purpose. Parts of it may be compiled with other data; other parts may be cited according to common citing rules.

How to fill the Questionnaire?

Please fill in fields. The layout plays no role. Do not forget to state whether the information is your own estimation or if it is taken from a source.

Part 1: Please describe your organisation

What is the name of your organisation?

What is the address of your organisation?

Website

Official email address

In which countries or regions is your organisation active?

Country (countries):

Regional or local area represented (optional):

Indicate the type of your organisation

Put a tick next to the right answer

- Non-profit
- For profit, commercial entity
- Public sector
- Other:.....

How would you describe your organisation? (Multiple choice possible)

Put a tick next to the right answer

- Organisation which has some choirs, singers, choral conductors, composers of choral music, etc. in its membership

¹ Exception: If your organisation is a member of the European Choral Association - Europa Cantat, by filling this questionnaire, you express your consent to forward your data to the association for their own statistics and documentation.

- Organisation in the choral field (e.g. organiser of choral events, publisher of choral music, institution serving the choral world)
- Other Culture and Music related organisation
- Research institution (academical, private, etc.)
- Other:.....

Describe your organisation in about 100 words.

Provide us with your contact information

We need this information to contact you in case we need some precisions or provide you with information about this specific research. Your contact info will not be shared or used for any other purpose.

First Name

Last Name

Function in the organisation

E-mail address

Phone number (international format +49.... or +35...)

Part 2: Tell us what you know about choral singing in your area

Provide us with the main figures about your area.

Two important notes:

- All along this questionnaire, we used the generic term “vocal group” to designate any group of people singing together. This would include barbershop quartet, church choirs, hip-hop vocal bands, baroque ensemble, contemporary music project ensemble, and any other imaginable gathering of singers.
- Under each question you will find a field to indicate the source of the data you provide, or to indicate if it is an estimate.

What is the geographical area for the data you can provide us with?

(a complete country, an autonomous region, a smaller region in your country, a city).

How many people sing in choirs or other vocal groups in this given area?

Optional: If you have separate data for different types of choirs or other vocal groups (various types of choirs, vocal ensembles, etc.), please provide them below.

Source of this data: Estimate / or source of reference? :

Please provide information on gender and age of singers. You can enter either global values in the first table or percentages (in the second table), or both.

Note on age categories: Please define what age ranges is covered by the terms "children", "youth", "adults" and "senior" in the data you provide us with:

- Children: up to years old
- Youth: Between and years old
- Adults: Between and years old
- Senior: Over years old

Global Values	Children	Youth	Adults	Senior	Total (If no age detail available)
Male singers (if available)					
Female singers (if available)					
Total (if no gender detail available)					

Percentages (%)	Children	Youth	Adults	Senior	Total (If no age detail available)
Male singers (if available)					
Female singers (if available)					
Total (if no gender detail available)					

Source of this data: Estimate or source of reference?:

How many choirs or other vocal groups are in this given area?

Please give a number: ...

Optional: If you have separate data for different types of choirs or vocal groups (various types of choirs, vocal ensembles, etc.), please provide them here

Source of this data: Estimate or source of reference?:

Can you recommend other sources of information?

Can you indicate other organisations or individuals that might be able to provide us with statistical information on a given geographical area?

Please provide us with complete contact information, and a brief description of the organisations or individuals. You can also at any time send us an email with new information at contact@singingeurope.org

Or can you recommend publications or online resources with statistical information on singing / choral or vocal music in a given geographical area?

Tell us more! (if you wish so)

Optional: How many professional choirs or other vocal groups are in this given area?

We qualify a vocal group as "professional" when both singers and conductors are usually paid for performances

Put the number here:

Source of this data: Estimate or source of reference? :

Optional: What percentage of choirs and other vocal groups sing in the following styles?

Medieval, Baroque and Renaissance	... %
Classical and (post) Romantic	... %
20th century and contemporary music	... %
Gospel, spirituals	... %
Musicals and Pop music	... %
Folklore / Traditional music	... %
Other: %

Source of this data: Estimate or source of reference?: ...

Optional: How many persons other than singers are actively involved in choral music in this area?

Conductors	
Composers	
Vocal coaches/ singing teachers	
Other professionals or personal (specify here):	

Source of this data: Estimate or source of reference?: ...

Part 3: Organisational and Statistical data regarding your organisation

If your membership includes choral/vocal organisations, choirs, conductors, singers, composers or other person/groups in relation to choral singing, please answer this section.

Important information for ECA-EC Members:

If your organisation is a member of ECA-EC, the information from this section will update the usual "Identity Card" you were asked to fill in the preceding years.

ECA - EC members please provide authorisation for the Association to access the information provided in this section "Organisational data" (see last question)

Describe your organisation

We will analyse (for the Singing Europe study) and publish (if you authorise us) the following basic data about your organisation.

Contact Information (will be published)

Name of organisation

City (headquarter)

Country

Website

Telephone

E-mail

In which organisation(s) are you a member?

(international organisations, e.g. ECA-EC, IFCM, AGECE, IDOCO, EMC/IMC, national organisations, etc.)

How many people does your organisation represent?

(through your direct and indirect membership)

Number:

What is the composition of your membership?

Put figures in the table

Category	Direct membership are members of your organisation	Indirect membership: are members of your member organisations, choirs or ensembles.
International choral organisations		
National choral organisations		
Regional choral organisations (i.e. in a region smaller than a country)		
Local choral organisations (i.e. in a city)		
Choirs or other vocal groups		
Singers		
Conductors		
Composers		
Other category, please specify:		
Other category, please specify:		
Other category, please specify:		

If you have more details...

Can you provide us the details or documentation about the number of the following vocal group categories in your direct membership?

Mixed adult choirs	
Female adult choirs	
Male adult choirs	
Mixed youth choirs	
Equal voice children's and youth choirs	
Girls' choirs	
Boys' choirs	
Vocal ensembles / vocal groups	
Others	

On which target groups do you focus in your activities?

Put a tick next to the right answer

Children (please indicate the age range you use in your organisation): ...

Youth (please indicate the age range you use in your organisation): ...

Adults (please indicate the age range you use in your organisation): ...

Senior (please indicate the age range you use in your organisation): ...

Female: ...

Male: ...

Other (please specify): ...

Multiple answers are possible

Very short description of your activities, as it could be published. (max 500 characters)

Do you authorise Singing Europe to publish the information provided in this section?

Tick the right answer

- Yes
- No

What are the means of your organisation?

This information will not be published, but will be compiled into statistical results.

What was the annual budget of this organisation for the year 2012?

Indicate the currency used: ...

Total budget		
Details of the budget	Operational budget (budget for running the organisation with personnel costs, meeting costs, rental costs, communication costs etc.)	
	Budget dedicated to activities	

Please provide information on the sources of funding for your organisation

Break down of income sources, either absolute figures or percentages

Source of funding	Percentage	Amount
Local, regional and national level public funding		
International level public funding (including European funding)		
Private sponsors, Foundations, etc.		
Membership fees		
Money raised through activities (Participation fees, income from sales etc.)		
Other:		
Other:		

How many persons work for your organisation? (only non musical activities, like accounting, advertising, organising, etc.)

- full time:

- part time:
- volunteers:

Average monthly work hours spent to run the organisation and its activities

(including staff, volunteers, etc):

- Paid hours:
- Unpaid (volunteer) hours:

Do you publish some of the following media related to vocal music?

- Magazine (printed on paper) issues per year:
- Newsletter electronic
- Newsletter paper
- Website
- Social Media – please indicate which:
- Scores
- Other:

If you are not a member of European Choral Association – Europa Cantat, do you authorise the Association to access the information you provided in this section “Organisational data”?

Tick the right answer

- Yes
- No

Comments, remarks: we need your feedback!

You can also contact Roman Bartel at any time! contact@singingeurope.org Tel: +49 228 30 41 32 00

Thank you very much for your cooperation!

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Singing Europe is an initiative of the European Cooperation project

VOICE Vision on Innovation for Choral Music in Europe.

More information www.thevoiceproject.eu

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